

Measure K Charter School Committee Members

Blue Oak Charter School: Susan Domenighini & Buck Ernest

Inspire School of Arts and Sciences: Doris Luther, co-chair & Jen Josephson

Chico Country Day Charter School: Margaret Reece, co-chair & Lori McGlone

Nord Country School: Lisa Speegle & Kathy Dahlgren

CORE Butte Charter School: Mary Cox, Vice Chair & Susan Smith

Sherwood Montessori: Michelle Yezbick

Forest Ranch Charter School: Christia Marasco

Wildflower Open Classroom: Tom Hicks & Jonas Herzog

Chico Unified School District Measure K Charter School Committee Meeting Notice

Date: September 28, 2020

Time/Location: 3:45pm via Zoom

Join Zoom Meeting

<https://us04web.zoom.us/j/79948694744?pwd=MVp5Q3VqWUpsZ3MyOWY3VHFVQkxnZz09>

Meeting ID: 799 4869 4744

Passcode: NEG9pB

REGULAR MEETING AGENDA

1. REGULAR SESSION

- 1.1 Call to Order and Roll Call
- 1.2 Approval of Minutes from Regular Meeting of 6/29/2020

2. PUBLIC COMMENTS

3. DISCUSSION/ACTION ITEMS

- 3.1 INSPIRE: Project Request - Project T - Planning Funds
INSPIRE is requesting funding for planning and related costs
- 3.2 INSPIRE: Project Request - Project U - Consultants
INSPIRE is requesting funding for consultant work on Canyon View project
- 3.2 CCDS: Project Request - Increase in Contingency Funds
CCDS is requesting additional funds for an increased contingency need in regards to the Kindergarten building project

4. ITEMS FROM COMMITTEE MEMBERS

5. ADJOURNMENT

- .1 Adjourn; Next meeting October 26, 2020 via Zoom

Information, Procedures and Conduct of CUSD Measure K Charter School Committee Meetings:

Student Participation:

At the discretion of the Chair, students may be given priority to address items to the Committee

Public input on specific agenda items and those items not on the agenda:

The CUSD Measure K Charter School Committee welcomes and encourages public comments. Any person of the public desiring to speak shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Committee Chair. In the case of numerous requests to address the same item, the Committee may select representatives to speak on each side of the item. Each person who addresses the Committee must be first recognized by the presiding officer and give his or her name. Comments must be directed to the Committee as a whole and not to individual committee members. The Committee shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. Items brought forth at this part of the meeting may be taken under advisement by the Committee and may be placed on the agenda of a subsequent meeting for discussion or action by the Committee at the discretion of the Committee Chair & Vice Chair.

Special Needs: If you have special needs because of a disability or you require assistance or auxiliary aids to participate in the meeting, please contact the CUSD office at 530.891.3000. CUSD will attempt to accommodate your disability.

Copies of Agendas and Related Materials: Materials are available at the meeting, on the CUSD website at www.chicousd.org, or in the district office prior to the meeting @ 1163 East 7th Street, Chico, CA 95928.

Measure K Charter School Committee Members

Blue Oak Charter School: Susan Domenighini & Buck Ernest

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Nord Country School: Lisa Speegle & Kathy Dahlgren

CORE Butte Charter School: Mary Cox, Vice Chair & Susan Smith

Sherwood Montessori: Michelle Yezbick

Forest Ranch Charter School: Christia Marasco

Wildflower Open Classroom: Tom Hicks & Jonas

Herzog

Chico Unified School District Measure K Charter School Committee Meeting Notice

Date: June 29, 2020

Time/Location: 3:45pm via Zoom

Join Zoom Meeting

<https://us04web.zoom.us/j/76465072481?pwd=QTYrYjFka0wxVIYveUVkWWdyczM2dz09>

Meeting ID: 764 6507 2481

Password: 6FgNRv

DRAFT: REGULAR MEETING MINUTES

1. REGULAR SESSION

1.1 Call to Order and Roll Call

Blue Oak Charter School: Susan Domenighini

Inspire School of Arts and Sciences: Doris Luther, Jen Josephson

Chico Country Day Charter School: Margaret Reece

Nord Country School: Lisa Speegle

CORE Butte Charter School: Mary Cox

Sherwood Montessori: Michelle Yezbick

Forest Ranch Charter School: Christia Marasco (arrived at 4:06 p.m.)

Wildflower Open Classroom: Tom Hicks (absent)

Chico Unified School District: Jacklyn Krueger, Julie Kistle

1.2 Approval of Minutes from Regular Meeting of 4/27/2020 and 5/18/2020

Doris Luther motioned to approve the request; Lisa Speegle seconded; Motion passes.

2. PUBLIC COMMENTS

none

3. DISCUSSION/ACTION ITEMS

3.1 CORE: Project Request - Technology Devices

CORE is requesting funding for additional technology on campus

Tabled due to lack of available technology at this time, an accurate purchase price was not available.

Information, Procedures and Conduct of CUSD Measure K Charter School Committee Meetings:

Student Participation:

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Public input on specific agenda items and those items not on the agenda:

The CUSD Measure K Charter School Committee welcomes and encourages public comments. Any person of the public desiring to speak shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Committee Chair. In the case of numerous requests to address the same item, the Committee may select representatives to speak on each side of the item. Each person who addresses the Committee must be first recognized by the presiding officer and give his or her name. Comments must be directed to the Committee as a whole and not to individual committee members. The Committee shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. Items brought forth at this part of the meeting may be taken under advisement by the Committee and may be placed on the agenda of a subsequent meeting for discussion or action by the Committee at the discretion of the Committee Chair & Vice Chair.

Special Needs: If you have special needs because of a disability or you require assistance or auxiliary aids to participate in the meeting, please contact the CUSD office at 530.891.3000. CUSD will attempt to accommodate your disability.

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- 3.2 CORE: Project Request - Classroom AV Equipment
 CORE requested funds for Classroom AV Equipment
 Doris Luther motioned to approve the request; Lisa Speegle seconded; Motion passes.

Approved 6/0/0/2	Aye	Nay	Abstain	Absent
BOCS: Susan Domeneghini	x			
CCDS: Margaret Reece	x			
CBCS: Mary Cox	x			
Nord: Lisa Speegle	x			
Inspire: Doris Luther, Jen Josephson	x			
FRCS: Christian Marasco				x
Sherwood: Michelle Yezbick	x			
WOC: Tom Hicks				x

- 3.3 CORE: Project Request - Gym AV Equipment
 CORE requested \$10,000 in additional funds for the Gym AV project.
 Susan Domenighini motioned to approve the request; Doris Luther seconded; Motion passes.

Approved 6/0/0/2	Aye	Nay	Abstain	Absent
BOCS: Susan Domenighini	x			
CCDS: Margaret Reece	x			
CBCS: Mary Cox	x			
Nord: Lisa Speegle	x			
Inspire: Doris Luther, Jen Josephson	x			
FRCS: Christian Marasco				x

Sherwood: Michelle Yezbick	x			
WOC: Tom Hicks				x

3.4 Appointment of Alternate Committee members for Sherwood Montessori.
 Sherwood Montessori presented Pat Casey as an alternate to the Measure K Committee.
 Mary Cox motioned to approve the appointment; Susan Domenighini seconded; Motion passes.

Approved 6/0/0/2	Aye	Nay	Abstain	Absent
BOCS: Susan Domenighini	x			
CCDS: Margaret Reece	x			
CBCS: Mary Cox	x			
Nord: Lisa Speegle	x			
Inspire: Doris Luther, Jen Josephson	x			
FRCS: Christian Marasco				x
Sherwood: Michelle Yezbick	x			
WOC: Tom Hicks				x

4. ITEMS FROM COMMITTEE MEMBERS

We were reminded to work on cash flow for the group. A Google Doc will be shared.

5. ADJOURNMENT

5.1 Adjourned at 4:12 p.m.; Next meeting July 27, 2020 via Zoom

**Measure K Charter School Facilities Committee
Project Recommendation Form for Consideration by CUSD Board of Trustees**

GENERAL INFORMATION:

Submission Mtg Date	September 28, 2020
Name of School	Inspire School of Arts and Sciences
Address of School	335 W. Sacramento Avenue
Contact Name	Doris Luther
Contact Phone/Email	(530) 891-3090 / dluther@inspirechico.org
Year Established	2010
Charter Renewal Date	2022
CDS Code	04-61424-0120394
Charter Number	1114
Website	inspirechico.org

1. Type of Project:

- Planning
- Construction
- Health Safety (Including ADA)
- Modernization/Repair/Renovation/Improve
- Purchase or Lease Project
- Other (including FF&E)

2. Project Narrative:

Project T: additional planning funds (architect) for Canyon View location: On 7.29.19, Inspire got \$500,000 approved on Project T for planning funds to begin designing the Canyon View site in preparation for moving to that site. We've used \$87,120 for the initial phase of conceptual design, leaving a balance of \$412,880 in planning funds. The cost of the architect for the next phase of design development will be about \$1,000,000. This request is for approval of an additional \$587,120 to cover the cost of the design development phase.

3. Charter School Property Project Location: *(If project location is different from address above.)*

-
- a. Does your school currently operate on a CUSD School Site: yes no
 - b. Does your school lease property/buildings from a private owner: yes no

4. Current enrollment and ADA: 423/386.33 (19/20 P-2)

5. Financial Questions

- a. Was your prior annual audit report free of any negative findings? yes no
(We had an attendance process finding.)
- b. What were your cash reserves as a percent of expenditures at the end of the prior year? 54%

6. Project Schedule: ongoing

7. Preliminary Estimate (Cost)

Round I and Round 2 Allocations	\$2,216,635
Less Previously Allocated Funds	(1,291,126)
Add Unspent Funds	87,252
Less Current Project Funds Requested	(587,120)
Remaining Round I & 2 Allocations	\$425,641

School Facilities Projects to be Funded with Proceeds of Bonds

"Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter's] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology."—Measure K

Documentation *(please indicate those completed)*

All Projects

Project Narrative: general scope of work *Included*
Enrollment Capacity: Current Facility and/or Proposed *Included*
Preliminary Estimate (Cost) *Included*
Project Schedule *Included*

Building/Modernization/Renovation Projects

Feasibility Study and Site Review *Included* *Not Applicable*
Enrollment Capacity: Current Facility and/or Proposed *Included* *Not Applicable*
Pre-Schematics *(to be completed by a District approved architect and/or engineering team)* *Included* *Not Applicable*
Facility Assessment *Included* *Not Applicable*
Schematic Drawing(s) *(areas of work)* *Included* *Not Applicable*
CEQA Process Determination *(pre-CEQA-form)* *Included* *Not Applicable*
Design Development Drawings *Included* *Not Applicable*
Design or Bid Estimate *Included* *Not Applicable*
Construction Documents *Included* *Not Applicable*

For Committee Use:

All necessary documents were included: **yes** **no**
(if no: request for additional documentation)

CORE QUESTIONS:

1. Does the project fall under the bond language? yes
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds?
3. Has the school demonstrated the feasibility of project completion? yes
4. Has the local school board approved the project? yes

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval: _____

Attestation of Committee Secretary: _____

For questions or clarifications relative to the completion of this application, please contact:
Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112

**Measure K Charter School Facilities Committee
Project Recommendation Form for Consideration by CUSD Board of Trustees**

GENERAL INFORMATION:

Submission Mtg Date	September 28, 2020
Name of School	Inspire School of Arts and Sciences
Address of School	335 W. Sacramento Avenue
Contact Name	Doris Luther
Contact Phone/Email	(530) 891-3090 / dluther@inspirechico.org
Year Established	2010
Charter Renewal Date	2022
CDS Code	04-61424-0120394
Charter Number	1114
Website	inspirechico.org

1. Type of Project:

- Planning
- Construction
- Health Safety (Including ADA)
- Modernization/Repair/Renovation/Improve
- Purchase or Lease Project
- Other (including FF&E)

2. Project Narrative:

Project U: additional planning funds (consultants) for Canyon View location: In planning for the Canyon View site, Inspire staff will need the expertise of consultants in understanding and management of grant funding compliance, construction management, and more.

3. Charter School Property Project Location: Canyon View property

- a. Does your school currently operate on a CUSD School Site: yes no
- b. Does your school lease property/buildings from a private owner: yes no

4. Current enrollment and ADA: 423/386.33 (19/20 P-2)

5. Financial Questions

- a. Was your prior annual audit report free of any negative findings? yes no
(We had an attendance process finding.)
- b. What were your cash reserves as a percent of expenditures at the end of the prior year? 54%

6. Project Schedule: ongoing

7. Preliminary Estimate (Cost)

Round I and Round 2 Allocations	\$2,216,635
Less Previously Allocated Funds	(1,878,246)
Add Unspent Funds	87,252
Less Current Project Funds Requested	(\$200,000)
Remaining Round I & 2 Allocations	\$225,641

School Facilities Projects to be Funded with Proceeds of Bonds

"Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter's] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology."—Measure K

Documentation *(please indicate those completed)*

All Projects

Project Narrative: general scope of work *Included*
Enrollment Capacity: Current Facility and/or Proposed *Included*
Preliminary Estimate (Cost) *Included*
Project Schedule *Included*

Building/Modernization/Renovation Projects

Feasibility Study and Site Review *Included* *Not Applicable*
Enrollment Capacity: Current Facility and/or Proposed *Included* *Not Applicable*
Pre-Schematics *(to be completed by a District approved architect and/or engineering team)* *Included* *Not Applicable*
Facility Assessment *Included* *Not Applicable*
Schematic Drawing(s) *(areas of work)* *Included* *Not Applicable*
CEQA Process Determination *(pre-CEQA-form)* *Included* *Not Applicable*
Design Development Drawings *Included* *Not Applicable*
Design or Bid Estimate *Included* *Not Applicable*
Construction Documents *Included* *Not Applicable*

For Committee Use:

All necessary documents were included:
(if no: request for additional documentation)

yes **no**

CORE QUESTIONS:

1. Does the project fall under the bond language? yes
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds?
3. Has the school demonstrated the feasibility of project completion? yes
4. Has the local school board approved the project? yes

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval: _____

Attestation of Committee Secretary: _____

For questions or clarifications relative to the completion of this application, please contact:
Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112

Measure K Charter School Facilities Committee

Project Recommendation Form for Consideration by CUSD Board of Trustees

GENERAL INFORMATION:

Name of School	Chico Country Day School
Address of School	102 West 11 th Street, Chico, CA 95928
Contact Name	Margaret Reece
Contact Phone/Email	margaret@chicocountryday.org ; 530-895-2650
Year Established	1997
Charter Renewal Date	2020
CDS Code	04-61424-6113773
Charter Number	112
Website	www.chicocountryday.org

1. Type of Project:

- Planning
- Construction
- Health Safety (Including ADA)
- Modernization/Repair/Renovation/Improve
- Purchase or lease Project
- Other (including FF&E)

2. Project Narrative:

This project includes the replacement of modular on the site and the construction of three kindergarten classrooms, an administrative building, a special education classroom and a multi-use classroom. Added alternates include a dining canopy seating area, ADA ramp and stairs, a terraced seating area near the gym, and the remodeling of the remaining modular on campus. CCDS is requesting additional funds to address contingency needs on this major project.

3. Charter School Property Project Location: *(If project location is different from address above.)*

102 West 11th Street, Chico, CA 95928

- a. Does your school currently operate on a CUSD School Site: yes no
- b. Does your school lease property/buildings from a private owner: yes no

4. Current enrollment and ADA: 568/538

5. Financial Questions

- a. Was your prior annual audit report free of any negative findings? yes no
- CCDS had an audit recommendation in 18/19 regarding vacation accrual.

- b. What were your cash reserves as a percent of expenditures at the end of the prior fiscal year?
CCDS has an undesignated reserve of \$1,972,841.04. The Ending Fund Balance as of July 1, 2019 was \$7,134,612.56 with designations for Prop 1D loan liabilities, fiscal stabilization fund, special education reserves and capital improvements/maintenance reserves.

6. Project Schedule

Please briefly describe the timeline for the project planning and completion.

- Programming/Schematic Design Documents – completed
- Design Development Documents – December 2018-19
- Construction Documents – September/October 2019
- DSA Review & Approval – February 2020
- Bid & Award – April/May 2020

7. **Preliminary Estimate (Cost)**

Series A- C Allocation	\$5,714,238
Less Previously Allocated Funds	\$5,006,649
Less Current Project Funds Requested	\$100,000
Remaining Round Allocation	\$607,589

School Facilities Projects to be Funded with Proceeds of Bonds

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Documentation *(please indicate those completed)*

All Projects

Project Narrative: general scope of work _x_ Included
 Enrollment Capacity: Current Facility and/or Proposed _x_ Included
 Preliminary Estimate (Cost) _x_ Included
 Project Schedule _x_ Included

Building/Modernization/Renovation Projects

Feasibility Study and Site Review _____ Included _x_ Not Applicable
 Enrollment Capacity: Current Facility and/or Proposed _____ Included _x_ Not Applicable
 Pre-Schematics *(to be completed by a District approved architect and/or engineering team)* _____ Included _x_ Not Applicable
 Facility Assessment _____ Included _x_ Not Applicable
 Schematic Drawing(s) *(areas of work)* _____ Included _x_ Not Applicable
 CEQA Process Determination *(pre-CEQA-form)* _____ Included _x_ Not Applicable
 Design Development Drawings _____ Included _x_ Not Applicable
 Design or Bid Estimate _x_ Included ___ Not Applicable
 Construction Documents _x_ Included ___ Not Applicable

For Committee Use:

All necessary documents were included: _x_ yes ___ no
(if no: request for additional documentation)

CORE QUESTIONS:

1. Does the project fall under the bond language? Yes
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds? Yes
3. Has the school demonstrated the feasibility of project completion? Yes

4. Has the local school board approved the project? 9/8/2020

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval: _____9/28/2020_____

Attestation of Committee Secretary: _____

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Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112*